



Proposed Licensing Rule Modifications


Hearing: September 14, 2018

Effective Date: December 1, 2018



Background

- Licensing Improvement Project – 4/17 – 9/17
 - Web-based system, elimination of mail/fax
 - Promotion of and shift to self-service licensing
 - No specialty paper
 - Mobile-technology and electronic license validation
 - Transition manual license processes online
 - Streamline existing licensing process and business logic within the system



Project Benefits

- Cost Savings projected average over \$1 million per year
- Increased convenience and options for customers
- Reduction in administration of licensing processes
- Reduced risk for ODFW
- Ability to make business/product changes in the system
- Reduction of manual processing errors
- Real time data and improved reporting for management decisions



Supporting Project Factors

- Aging Licensing System
 - Increasing rate of equipment failure
 - Software upgrade challenges
 - Contractual administration impacts
- Agency Strategic Goals
 - Overarching objective to mitigate fee increases
 - Goal 2: Increase and Diversify Public Use and Enjoyment of Oregon's Fish and Wildlife Resources
 - Goal 4: Improve Operational Efficiency



New Licensing System

- ▶ DAS lead procurement process – Fall 2017 – Spring 2018
- ▶ Contract with Johnson, Mirmiran and Thompson, Inc. – May 2018
- ▶ High Level Schedule
 - ▶ Phase 1- Main System Functionality – Go Live 12/1/18
 - ▶ Sales
 - ▶ Controlled Hunt Draw
 - ▶ Mobile Functionality
 - ▶ Phase 2 – Subsystem Functionality - Go Live 3/1/19
 - ▶ Expanded Mobile Functionality
 - ▶ Auto-Renewal



Division 001 - Administration

- ▶ Procedural and Overarching
- ▶ Moved the following to Division 010 Licensing
 - ▶ 635-001-0050 License Refunds
 - ▶ 635-001-0055 License Exchanges
 - ▶ 635-001-0060 Tribal I.D. in Lieu of Licenses

Division 010 – Licensing (Formerly License Agents)

- Phasing out requirements for paper documents
- Phasing out references to turn in documents at agency offices, except as required by statute
- Centralized exchange and refund rules in Division 10
- Consolidated smaller agent rules into one agent operation rule
- Added references to licensing processes in Wildlife rules
- Added references to where pricing can be found
- Created a replacement online attestation process for low risk, non-statutory documentation requirements, such as proof of residency
- Added provisions to establish the new ELS as the official record and to promote electronic use and communication

Division 011 – 635-011-0104 Licenses, Tags, and Permits (Fish)

- Clarifies that a valid angling license and a combined angling harvest tag are required to purchase Hatchery Salmon and Steelhead harvest tags
- Facilitates a tagging choice of electronic or paper, indicating that all paper copies of Hatchery Salmon and Steelhead harvest tags should be returned to ODFW upon expiration.

